

**City of Tipton Municipal Library District
Board of Trustees Meeting
December 29, 2022**

I. CALL TO ORDER

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6:00 p.m. Thursday, December 29, 2022 at Price James Memorial Library, Tipton, MO. Prior to the business meeting, a meal of carry-in snacks was enjoyed by those present.

The following trustees were present: Jeanne Edwards, Kerry Uptergrove, Reta Bestgen, Karla Pettigrew, Georgianne Morgan, Emily Heard, Lori Bestgen. Trustees Deann Lawson and Lianne Twyman were absent. Library Director Marsha Nelson was present and Nancy Bookout and Jennifer Cary were guests.

II. APPROVE AGENDA:

Georgianne Morgan made a motion to approve the agenda, Kerry Uptergrove seconded and the motion carried.

III. APPROVE MINUTES FROM LAST MEETING:

Karla Pettigrew previously distributed the November 17, 2022, meeting minutes via email. Emily Heard made a motion to approve the minutes, Lori Bestgen seconded and the motion carried.

IV. TREASURER'S REPORT

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the operating budget. The Board decided to cash in three \$10,000 CDs for a better interest rate. The following will be the new CDs, one for \$20,000.00 and one for \$10,000.00 for 13 months for 4.04%. Georgianne Morgan made a motion to redo the CDs, Kerry Uptergrove second the motion. Motion passed. Kerry Uptergrove made a motion to approve the treasurer's report. Georgianne Morgan seconded and the motion carried.

V. LIBRARY DIRECTOR'S REPORT

Marsha Nelson, library director, previously distributed the November circulation report via email and gave a general update with the following items.

Evaluation: Evaluation for Jennifer Cary was completed and signed. There is a copy at the library.

MPLD Conference: Marsha attended the Missouri Public Library Directors Conference on December 2, 2022 in Columbia. She did some networking with other librarians on Facebook ideas. She is implementing some of them at Price James Library.

Open House: There were around 38 people who came by for punch and cookies. Friends of Price James provided refreshments.

VI: FRIENDS OF PRICE JAMES REPORT

Lori Bestgen submitted a bill for the new library sign to Friends of Price James. They also expressed that they have extra money and asked if the library needed anything.

VII: UNFINISHED BUSINESS

Yard Sign Committee: Nancy Bookout presented a picture of the new sign from Koechner's that is ready to be installed. She met with Jeff Koechner to find out when the new sign can be installed and he reported with weather and short staff because of employees taking vacation time at the end of year, they will get to as soon as they can.

VIII: NEW BUSINESS:

Jeanne Edwards met with Marsha Nelson about her evaluation for goals and focuses for the coming year.

XI: NEXT MEETING The next regular meeting is set for 6 p.m. on Thursday, January 26, 2023. Meeting adjourned at 7:36.

Minutes submitted by Karla Pettigrew